



*"...meeting community needs...enhancing quality of life."*

**OFFICE OF THE MAYOR**

Timothy M. Hanna  
100 North Appleton Street  
Appleton, Wisconsin 54911-4799  
(920) 832-6400 FAX (920) 832-5962  
e-mail: mayor@appleton.org

**TO:** Mayor Don Merkes  
City of Menasha, 140 Main St., Menasha, WI 54952

**FROM:** Mayor Timothy Hanna

**DATE:** August 16, 2016

**SUBJECT:** Fox Cities Exhibition Center Update

---

---

Dear Mayor Merkes *Don*

Due to your enduring support, the exciting new Fox Cities Exhibition Center project continues to move forward at a rapid pace.

After a thorough search, an architectural partner and construction manager have been selected and are feverishly at work to create a show-stopping design of which we can all be proud. Weekly design meetings are taking place to support the ongoing engineering, civil design, and target costing analysis work being accomplished.

As we discussed a few short months ago, I would like the opportunity to present an update to your council, village, or town board, and communicate some specific details of the project. At the presentation, we will be prepared to share updates regarding the design, schedule, and budget, as well as details of our community engagement plan.

Would it be possible to reserve 30 minutes at an upcoming meeting? We are targeting the month of October, if this coordinates with your agenda. Nancy Kohlman from my office will follow up with you in the next week to schedule the presentation. Please also keep an eye out for an invite for the Project Launch / Design Unveiling event tentatively scheduled for mid-September.

Sincerely,

Timothy M. Hanna  
Mayor